



HEAVY ENGINEERING CORPORATION LIMITED

(A Govt. of India Enterprise)
Ranchi-834004

Advertisement No. RT/01/2008

Heavy Engineering Corporation Limited, an ISO-9001-2000 Company, is a leading Engineering industry in India and a premier multi unit, multi product Public Sector Enterprise. HEC has three large manufacturing Plants, Project Execution and Consultancy Unit, all at one place in Ranchi. Plants have extensive facilities for casting, forging, machining, fabrication and assembly for the manufacture of Heavy Machines and Equipment catering to the core sector industries such as Steel, Coal, Power, Defence, Railways, Atomic Energy etc. **The Corporation requires young/dynamic professionals for appointment as :-**

Executive Trainees (Technical/Finance/Human Resource) : 100 Vacancies

Sl. No.	Discipline	No. of Vacancies (100)	Age Limit as on 01.07.'08	Nationality
01	Technical (ET-Tech.)	90	27 years	Indian
02	Finance (ET-Fin)	05	29 years	Indian
03	Personnel (ET- HR)	05	29 years	Indian

Reservation and relaxation will be allowed in accordance with Govt. of India directives for SC/ST/ OBC (Non-Creamy – Layer) and PH candidates.

Qualification:

ET- Tech

Full time Bachelor's Degree in Engineering or Technology from a recognized University/Institute approved by AICTE.

ET- FIN

Graduates with CA / ICWA ; or two years full time MBA with Finance as main subject from a recognized university/Institute.

ET- HR

Graduates with at least two years full time MBA with HR as main subject/Post Graduate Diploma in HR Management/ Social Work (With HR as main subject)/ Industrial Relations/ Personnel Management.

Eligibility :

Above qualification with 60% (50% for SC/ST candidates) or above marks, taking average of all the Semesters/Years. Final year /semester students who expect their result by 01/07/2008 may also apply provided they have obtained the above marks taking average up to pre final examination. If there is no conversion formula as per university to convert CGPA into percentage marks then it shall be multiply by 10 to get percentage marks.

Selection Procedure :

Selection will be on the basis of written test followed by interview. Candidates short listed on the basis of the performance in the written test will be called for interview at Ranchi for which *only* SC/ST and Physically challenged candidates will be paid to and for Sleeper class rail fare by the shortest route (on production of required document). The final list of candidates being offered, "Offer of appointment" will be made available online.

Test Centres :

The selection test will be held in five cities viz. Ranchi, Kolkata, Mumbai, Chennai & Delhi. Candidates have to choose one of the cities, as Test Center and no change in any circumstance will be considered subsequently. However, HEC Ltd. reserves the right to cancel/change any center depending on the number of candidates for that area/center. Admission to the written test shall be subject to **production and submission of Admit Card, which is to be downloaded only from the Website, namely, www.epostindia.org by the candidates**

About Test :

The Written test shall be of 2 hr duration. Part I of the test will consist of 70 multiple-choice questions on General Aptitude consisting of reasoning ability, numerical ability, data interpretation, etc. Part-II will consist of 70 multiple-choice questions on Professional Knowledge, i.e. Engineering/Finance/HR. Candidates will have to appear for the written test at their own cost.

Training / Placement & Remuneration :

Selected candidates will undergo training for a period of two years. During the first year of training they will be paid a stipend of Rs.4,500/- per month plus incentive etc. The total remuneration during first year of training is around Rs 10,000/- PM. During the second year of training, they will be on training cum probation and will be placed in the Scale of Pay of Rs.4000-7150/- plus admissible allowances and incentives along with facilities like leave, HRA, LTA & Medical for self & dependents admissible as per Company rules.

Service Agreement Bond :

The selected candidates will be required to execute a Service Contract to serve the Corporation for a period of minimum 5 (five) years, failing which he/she will be held liable to pay cost of training and notice pay as per provisions of Apprentices Act.

Application Procedure :

(a) Eligible candidates should apply either by means of **Online** Registration System of H.E.C.L at our website www.epostindia.org OR through Ordinary Post sent to **Post Bag No.99, Kolkata G.P.O., Kolkata-700 001.**

i) ONLINE APPLICATION SYSTEM :

To apply please visit : www.epostindia.org with your valid E-mail ID. General and OBC category candidates are required to pay a non refundable registration fee of Rs. 500/- through Demand Draft in favour of M/S HEAVY ENGINEERING CORPORATION LIMITED on any Nationalised Bank and payable at Ranchi. No other mode of payment will be accepted. Candidates can visit the online registration site from **1300 hours of 15/04/2008 to midnight of 03/05/2008.**

(b) After applying online, candidate is required to download & Print the Registration Slip generated by the system in duplicate with unique registration number, places for photograph and signature and other details. The candidates have to send a copy of the printout of registration slip duly signed after pasting a recent photograph on the space provided for alongwith required demand draft (if applicable), and other enclosures to :

ET-Recruitment Group ,H.E.C. Ltd., Post Bag No.99, Kolkata G.P.O., Kolkata-700 001, by ORDINARY POST ONLY. SPEED POST/REGD POST SHALL NOT BE RECEIVED IN THE POST BAG. Registration number, name, discipline and category should be written at the back of DD. The envelope should be superscribed with "ET-2008 (Technical / Finance/ HR-as applicable), Registration number and the community, i.e. GEN/OBC/SC/ST/PH as the case may be and **MUST BE** sent by Ordinary Post.

ii) Application to Post Bag :

Full particulars as indicated in the **PRESCRIBED APPLICATION FORMAT WHICH IS AVAILABLE FOR DOWNLOAD** on the website (<http://www.epostindia.org>), should be filled up by the candidate. They shall also attach copy of the caste certificates, final year qualification certificate, as may be applicable, a recent Passport Size Photograph pasted on the form along with the duly signed application and demand draft with name, discipline and category written at the back of DD. The envelope should be super scribed with ET 2008- (Technical / Finance / HR-as applicable), registration number and the community, i.e. GEN/OBC (non creamy layer)/SC/ST/PH as the case may be and **MUST BE SENT BY by ORDINARY POST ONLY, duly addressed to ET-Recruitment Group ,H.E.C. Ltd, Post Bag No.99, Kolkata G.P.O., Kolkata-700 001, SPEED POST/REGD POST SHALL NOT BE RECEIVED IN THE POST BAG.** The Applications must reach the above post bag **by 03/05/2008** :

ii) All candidates, whether applied ONLINE or Directly to Post Bag, have to Download his/her Call Letter, Test Guidelines etc for appearing in the test from the website <http://www.epostindia.org> ONLY, which shall be notified on the website. Call Letters will not be sent by post. Please visit the website for latest updates in this regard from time to time.

For other detailed information and instructions please visit the website <http://www.epostindia.org>

IMPORTANT DATES :

a.	Commencement of online / direct-to-postbag registration of application by candidates	15.04.2008, 1300 Hours (Tuesday)
b.	Last date for online / direct-to-postbag registration of application by candidates	03.05.2008, Midnight (Saturday)
c.	Last date of accepting registration slips / application with required documents by post from candidates	03.05.2008, 1700 Hours (Saturday)
d.	Downloading of Admit card with Roll Number, test center name and Guidelines from the website	28.05.2008, 1000 Hours To 08.06.2008, 0900 Hours
e.	All India Test in 5 cities	08.06.2008, (Sunday)